

## 2023-2024 Letter to Households to Qualify Calvin Nelms Charter School for Compensatory Education Funding for School Year 2023-2024

### Dear Parent or Guardian:

The Calvin Nelms Charter School may qualify for additional funding from the state if any of our students meet certain guidelines. The additional funding, known as the Compensatory Education Allotment, is used to provide supplemental services to students who are identified as at risk of dropping out of school. The purpose is to increase the academic achievement and reduce the dropout rate of these students. Please help us collect the necessary information so that we may receive additional state dollars for the benefit of our students.

The district is automatically eligible for this funding if you receive Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF). Otherwise, the district may qualify for this funding depending upon your income and family size. Please complete the attached ***Form for Compensatory Education Funding Qualification*** and return it to:

***Lela Dean, email: ldean@cnchs.net***

***Please complete a separate form for each child.*** Attached are more detailed instructions to help you fill out the form.

- Households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance for Needy Families (TANF): Complete the child's name and case number and have an adult household member sign the form. If you have more than one child attending school, complete a separate form for each child.
- Households with one or more foster child: List the child's name and the amount of "personal use" income the child received last month and have an adult household member sign the form. If you have more than one foster child attending school, complete a separate form for each one.
- Households that do not receive SNAP or TANF: If you do not have a case number, you should list the names of all household members, the amount of income each person received last month, and where the income came from. An adult household member must sign the form and include his or her social security number or indicate that he or she has no social security number. If you have more than one child attending school, you should complete a separate form for each one, but you only have to complete this section once.

### Frequently Asked Questions:

**Will the form be verified?** Yes. State officials require us to verify the information that qualifies the district for the extra funding, therefore, the information that you send us may be checked at any time during the school year. School officials may ask you to send written documentation to verify that your income meets the eligibility guidelines.

**Should I report any changes?** Yes. If your income meets eligibility guidelines, please tell us if your income increases by more than \$50 per month or \$600 per year, or if the size of your household decreases. If your household receives food stamps or TANF, you should tell us when you no longer receive these benefits.

**Will this information be kept confidential?** Yes. We will use the information on your form only to see if your child or children meet the eligibility guidelines that will enable the district to receive the extra funding. The information will not be used for any other purpose.

**Will my child receive extra services if I complete this form?** Not necessarily. Funding for this program is based on the number of students with certain qualifying levels of family income, but the allocated funds must be spent for students that meet different eligibility criteria. If your child has performed poorly on STAAR or other required tests or meets other criteria for being at-risk of dropping out of school, then your child will likely receive additional services. If your child does not directly benefit other children in the district may benefit from this additional funding.

**If my family income does not qualify the district for extra funding now, can I apply later if my circumstances change?** Yes. You may submit the required forms at any time. If your income does not meet eligibility guidelines now but circumstances change (like household income decreases, household size increases, a wage earner become unemployed, the household receives SNAP or TANF), complete the form again. If you need new forms or any other help or information, call Russell Faulk, 281-398-8031 x 106

**Why does the consent in paragraph 6 refer to free or reduced price meals or free milk when my school does not participate in that program?** State compensatory education funds are partially allotted on the basis of the number of students in a school district or charter school who are eligible for the national free or reduced-price lunch program in which some schools participate. Therefore, in order for your school to receive the amount of state compensatory education funds to which it is entitled, you are being asked to provide the same information that would be provided in an application to participate in that program. The consent paragraph is included on the form because federal law does not allow the disclosure of information about children eligible for free or reduced price meals or free milk without consent and further requires that the consent include a statement that the failure to sign does not make the child ineligible for the meal/milk program.

Thank you for your help.

Sincerely,

A handwritten signature in black ink, appearing to read 'R Faulk', with a stylized flourish at the end.

Russell Faulk  
CFO  
Calvin Nelms Charter Schools